

ANDHRA PRADESH INDUSTRIAL INFRASTRUCTURE CORPORATION LIMITED

(A Govt. of Andhra Pradesh Undertaking)



Annual Requirement List of the Stationery items and other items

Andhra Pradesh Industrial Infrastructure Corporation Limited (APIIC)

59A-20/3/2A, 1st Floor, Sri Siva Complex, Funtimes Club Road, Teachers Colony, Vijayawada - 520008

INTRODUCTION:

Andhra Pradesh Industrial Infrastructure Corporation Limited, Vijayawada invites Sealed Tenders/Quotations for Office Supplies such as Stationery items and other requirements. An estimated list of Stationery items and other requirements for a period of One Year to this office is provided in the Annexure 1.

Interested Suppliers may submit their Sealed Tenders/Quotations on or before 5.00 PM on 12.03.2018 to **The Chief General Manager (P&A), Andhra Pradesh Industrial Infrastructure Corporation Limited (APIIC), 59A-20/3/2A, 1st Floor, Sri Siva Complex, Funtimes Club Road, Teachers Colony, Vijayawada - 520008.** The Tenders/Quotations will be opened on **14.03.2018 at 11.30 am** at APIIC premises of at Sri Siva Complex, Funtime Club Road, Teachers Colony, Vijayawada-520008.

ELIGIBILITY CONDITIONS:

- (a) The applicant should be a reputed supplier of stationery and office supplies having well established office located within Vijayawada.
- (b) The applicant should have been registered with GST authorities.
- (c) The bidder should have PAN allotted by Income Tax Department.

TERMS & CONDITIONS

- (a) The applicant should quote the rate per unit as per the list provided at Annexure 1.
- (b) The material should be delivered to our Office Located at 2nd floor, Sri Siva Complex, Teachers Colony, Vijayawada on office working days between 11.00 AM to 05.00PM, at your cost.
- (c) APIIC reserves the right to cancel or recall the Tenders/Quotations without assigning any reason.
- (d) After finalizing the Tenders/ Quotations, Supply Order will be issued from time to time based on requirement for a period of One Year in favour of the selected Supplier.

Note: -

Every Saturday and Sunday are Public Holidays, in addition to General Holidays declared by the Andhra Pradesh State Government.

**ESTIMATED REQUIREMENT LIST OF STATIONERY ITEMS, COMPUTER CONSUMABLES (CARTRIDGES) AND GENERAL ITEMS
TO APIIC LTD.**

ESTIMATED REQUIREMENT LIST OF STATIONERY ITEMS, COMPUTER CONSUMABLES (CARTRIDGES) AND GENERAL ITEMS TO APIIC LTD.				
I	Stationery Items			
S.no	Item description	Make	Unit Measurement	One Year Requirement
1	WHITE PAPER (75GSM) -FS -	ANDHRA PAPER	Each Ream	150
2	WHITE PAPER (75GSM)-A4 -	ANDHRA PAPER	Each Ream	1000
3	A3 Cloth Covers	FINE QUALITY	Each	400
4	A4 Cloth Covers	FINE QUALITY	Each	400
5	A4 Plastic L- Folders	FINE QUALITY	Each	1200
6	A4 Plastic L- Folders (transparent)	FINE QUALITY	Each	1200
7	Gel Pens Black	ADD ACHIEVER	Each	240
8	Gel Pens Blue	ADD ACHIEVER	Each	240
9	Gel Pens Green	ADD ACHIEVER	Each	100
10	Gel Pens Red	ADD ACHIEVER	Each	100
11	Refills Black GR-20	ADD	Each	100
12	Refills Blue GR-20	ADD	Each	100
13	Refills Green GR-20	ADD	Each	100
14	Refills Red GR-20	ADD	Each	100
15	Alpins Bell Pins 70 Gsm (100Gram)	BELL	Each Box	10
16	Binder Clips 15 mm (12 pc Box)	FINE QUALITY	BOX	24
17	Binder Clips 25 mm (12 pc Box)	FINE QUALITY	BOX	24
18	Binder Clips 32 mm (12 pc Box)	FINE QUALITY	BOX	24
19	Binder Clips 41 mm (12 pc Box)	FINE QUALITY	BOX	24
20	Blue Tape 40 Mtr round	FINE QUALITY	Each	72
21	Box Files WITH Kangaroo Clip	FINE QUALITY	Each	120
22	Brown Tape 2" (100Meters)	FINE QUALITY	Each	140
23	Calulator 12 digits	CASIO	Each	12
24	Pencil(Box-10 Nos)	APSARA	Each Box	120
25	finegrip Black	CELLO	Each	120
26	finegrip Red	CELLO	Each	60
27	finegrips Blue	CELLO	Each	120
28	Cello Tape 1" (50 Meters)	FINE QUALITY	Each	100
29	Cello Tape 1/2 " (20-30m)	FINE QUALITY	Each	100
30	Colour Pencils Big (set)	CAMLIN	Pkt	20
31	Colour Pencils (set)	FABER CASTEL	Pkt	20
32	Colour Pencils Small (set)	CAMLIN	Pkt	20
33	Cutters Big Gorilla	FINE QUALITY	Each	40
34	Envelop Covers Window with printing 5*11 inch(120GSM)	FINE QUALITY	Each	3000
35	Envelop Covers with out Window with print	FINE QUALITY	Each	3000
36	Erasers	APSARA	Each	240
37	F/S Cloth Covers	FINE QUALITY	Each	1000
38	F/S L Folders	FINE QUALITY	Each	1000
39	F/S L Folders TRANSPARENT	FINE QUALITY	Each	1000
40	Fevistick 15 gms	PIDILITE	Each	360
41	File Pads (Tulasi make)Urgent-ordinary	FINE QUALITY	Each	1200
42	File tags 8" (50 NOS- Bunch)	FINE QUALITY	Each bunch	120
43	Gum Bottle 300 MI	CAMLIN	Each	40
44	Gum Bottle 700 MI	CAMLIN	Each	40
45	Gum Bottles 150 MI	CAMLIN	Each	40
46	Highlighters Faber Castel (5Colour SET)	Faber Castel	Pkt	100
48	Matrix Spiral Books Large (5 Subject)	BILT MATRIX	Each	40
49	Matrix Spiral Books Medium 1 SUBJECT	BILT MATRIX	Each	40
50	Note book (spiral -medium)	FINE QUALITY	Each	40
51	Ordinary Pens use and through BLACK	FINE QUALITY	Each	1200
52	Ordinary Pens use and through BLUE	FINE QUALITY	Each	1200
53	Paper (75GSM)-A3	ANDHRA PAPER	Each Ream	12
54	PAPER (100 GSM) -Bond paper	FINE QUALITY	100 pages	60
55	Paper Weightier Rubber/Glass FINE QUALITY	FINE QUALITY	Each	60

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56	Pen Drive 8 GB	SONY	Each	60
57	Pen drives 16GB	SONY	Each	60
58	Pen drives 32 GB	SONY	Each	20
61	Punching Machine DP 52	KANGARO	Each	50
62	Punching Machine DP 600	KANGARO	Each	50
63	Push Pins Colour Gorilla	FINE QUALITY	Each box	60
64	Racer Gel Pens Black	RAYNOLDS	Each	120
65	Racer Gen Pens Blue	RAYNOLDS	Each	120
66	Registers Rule 100 pgs	FINE QUALITY	Each	40
67	Registers Rule 200 pgs	FINE QUALITY	Each	40
68	Registers Rule 300 pgs	FINE QUALITY	Each	40
69	Room Fresheners	Odonil/Airwick	Each	200
70	Scales plastic	CAMLIN	Each	50
71	Scales Steel	FINE QUALITY	Each	30
72	Scissors Small (Gorillas)	FINE QUALITY	Each	30
73	Scribbling Pads (NO.5)	FINE QUALITY	Each	400
74	Scribbling Pads 10 Pgs	FINE QUALITY	Each	400
75	Sharpners	APSARA	Each	50
76	Sketch Pens (LUXOR)set	LUXOR	Each set	40
77	Solo File with clip	FINE QUALITY	Each	40
78	solo file with ring	FINE QUALITY	Each	40
79	Stamp pad ink -Blue-100ml	FINE QUALITY	Each Bottles	20
80	Stamp pad ink -Red-100ml	FINE QUALITY	Each Bottles	20
81	Stamp Pads Faber Castle	FINE QUALITY	Each	40
82	Stapler HD 10 D Kangaroo	Kangaroo	Each	60
83	Stapler HD 45 Kangaroo	Kangaroo	Each	40
84	Stapler Pins 24/6 Kangaroo box	Kangaroo	Each box	400
85	Stapler Pins Small Kangaroo No.10	Kangaroo	Each	400
86	Stick Files (Trio 767A) Plastic F/S Megha Deluxe	FINE QUALITY	Each	200
87	Stick Folders	FINE QUALITY	Each	200
88	Stick Notes 3*3 (Normal flag)	FINE QUALITY	Pkt	200
89	Stick Notes 3*3 (3colour flag)	FINE QUALITY	Pkt	200
90	Tapal Pads (Plastic Coated)	FINE QUALITY	Each	40
91	Tochens (Plastic Handle)	FINE QUALITY	Each	40
92	TRIMAX PENS -BLACK	TRIMAX	Each	100
93	TRIMAX PENS -BLUE	TRIMAX	Each	100
94	Uniball Pens Black	Uniball	Each	40
95	Uniball Pens Drak Blue	Uniball	Each	40
96	Uniball Pens Green	Uniball	Each	40
97	Uniball Pens Light blue	Uniball	Each	100
98	Urgent flags	FINE QUALITY	Each	40
99	Water Sponge	FINE QUALITY	Each	40
100	Whitener Pens Camlin	CAMLIN	Each	100

II Computer Consumables

11	Cartridge Model No.			
1	HP- 35A	HP	Each	20
2	HP-88A	HP	Each	40
3	Canon-337	CANON	Each	60
4	Canon- 308	CANON	Each	25
5	HP-12A	HP	Each	30
6	HP- 507A (COLOUR -4NOS SETS) Printer-500 Color MFP M570dw)	HP	Each	12

111	General Items			
1	CUP AND SAUCERS (GOLD LINE)	la opala	6 PIECES (1SET)	20
2	BUCKET	chetan	20 lts (EACH)	50
3	MUGS	chetan	EACH(MEDIUM)	50
4	TOWELS	BOMBAY DYEING	EACH (LARGE)	50
5	NAPKINS	BOMBAY DYEING	EACH	100

[Signature]
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